



Terms & Conditions

Conferences & Events

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Booking Terms & Conditions

- No provisional bookings or holding of dates.
- Bookings are only confirmed once the proof of payment for the Non-Refundable Venue Booking Fee has been received.
- Outstanding Invoice to be settled in FULL, 10 working days prior to the conference/event date.
- Payment of our invoice will deem our Terms and Conditions as being READ and ACCEPTED on receipt of the proof of payment or credit card details.
- Function sheets are to be completed and emailed back to events@vinboho.co.za, 10 working days prior to your conference/event date.
- The final number of delegates must be confirmed no later than 10 working days prior to your conference/event date.
- Additional unannounced delegates will unfortunately not be accommodated.
- Should a reservation be cancelled within 14 days of the pre-booked conference/event date, you may have the option to reschedule to another available date for both parties, alternatively, you will forfeit the prepaid venue booking fee.

General Terms & Conditions

- Right of admission reserved by Management.
- Damages and breakages will incur extra charges, as deemed necessary by Management.
- No property and furniture of VinBoHo may be moved on or removed offsite at any stage.
- VinBoHo will not be held responsible for third party property loss or damage.
- Setup time is only permitted 1 hour prior to the conference/event start time.
- Additional hours required can be arranged with Management at a once off fee of R250 per hour or part thereof.
- Parking bays are on a first come first serve basis - additional 2 parking bays on the curb between no 30 and start of no 28's palisade fence. Balance off street - normal road rules and regulations apply.
- Smoking is only permitted in designated outside areas.

It remains the clients responsibility to supply VinBoHo with signed booking and indemnity; T's & C's forms as well as conference/event function sheets, in a timeous manner, to ensure a hassle-free conference/event.

Indemnity

- In the event of performance being frustrated or delayed by strikes, riots, lock-outs, trade disputes, weather, vis major Acts of God or any other cause not within the control of VinBoHo, it is agreed that VinBoHo shall not be held liable for any loss or loss of trade or profit as a result of such cause.
- Guest(s) attend this establishment at their own risk. The Proprietor, its Agent(s) or Employee(s) shall not be liable for and the Guest(s) hereby waive(s) and abandon any claim of whatsoever nature including, but not limited to that of theft, injury, loss or damage of whatsoever nature against the Proprietor's default, negligence or otherwise.
- The Guest(s) in addition to the aforesaid, hereby indemnify the proprietor against any claims which may arise from whatsoever nature, whether arising from Proprietor's default, negligence or otherwise.

Death, Loss or Injury

- VinBoHo will not be held responsible for any death, loss or injury incurred at any conference or event at their venue.



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Cancellation Policy

- We have a NO refund policy.
- We will reconsider rescheduling of dates in extreme circumstances
- We will seek compensation for any cancelled bookings that cannot be re-booked.
- Bookings will automatically be cancelled if the deposit is not received by the due date., as we can unfortunately not hold any potential dates .

Other Terms & Conditions

- Please consider other guests and keep the noise levels to a minimum at all times. Should the guest(s) behave in such a manner, which is not acceptable by civilised standards, the guest(s) may be asked to vacate the premises.
- Children at conferences/events are the sole responsibility of their parents/caregivers/facilitators.
- The above matter is to be adhered too at all times. NO Children will be permitted to wonder around on the premises without adult supervision.
- Children or visitors/guests that are wondering around outside the permitted areas will be asked to vacate the premises, as they will be invading the privacy of the Guest-house occupants.
- VinBoHo will therefore not be held financially or physically responsible for any client, guest, children and/or loss of personal items at an event or venue. It is the risk of the client concerned.
- Before completing the booking form kindly be aware that the owners pets live on the property and this should be taken into consideration should a guest(s) have allergies or a fear of animals.
- Please ensure front gate at reception is closed after entering, as a gesture of safety precautions towards other guests.

We do not have a Licensed Bar facility.

You may therefore only provide your own wine or sparkling wine. A corkage fee of R40 per bottle (750ml only) applies to all bottles brought onto the premises. Only pre-arranged champagne/wine corkage will be allowed. Beers & ciders FOC.

All fruit juices and non-alcoholic drinks must be supplied by VinBoHo.

We have a strict 'NO TAKE AWAY' policy due to Insurance Policy requirements.

No food, including leftovers, may be removed from the premises under any circumstances. Please advise your guests to also adhere to these terms, to avoid unpleasant situations.

Payment of our invoice will be deemed as accepted as you have read and agreed to all of our Terms and Conditions.

Acknowledgement

- Payment of the venue booking fee constitutes that the booking terms & conditions have been READ and AGREED to.
- VinBoHo reserves the right to update the terms & conditions as deemed necessary.
- Please find the most recent version displayed on www.vinboho.co.za.

